



# Vendor Set Up Form

Please complete the information below in order to be set up as a new vendor.

DBA

Phone

Fax

Email Address

## Physical Address

City

State, Zip Code

## Remittance Address

City

State, Zip Code

Agent/Representative

Are you a Use Tax vendor? (Please check one)  Yes  No

An IRS W-9 form must be attached to this form before submitting to Finance Department. Please send completed forms to the email below.



315 N. DOUTY ST. HANFORD,  
CA 93230

559-585-2502

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